

**Community Foundation Grey Bruce
Financial Statements
For the year ended December 31, 2013**

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Financial Statements
For the year ended December 31, 2013**

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Independent Auditor's Report

To the Members of Community Foundation Grey Bruce

We have audited the accompanying financial statements of the Community Foundation Grey Bruce, which comprise the balance sheet as at December 31, 2013, and the statements of operations and changes in fund balances and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Community Foundation Grey Bruce as at December 31, 2013 and the results of its operations and changes in fund balances and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

BDO Canada LLP

Chartered Accountants, Licensed Public Accountants

Owen Sound, Ontario
May 20, 2014

**Community Foundation Grey Bruce
Balance Sheet**

<u>December 31</u>	<u>2013</u>	<u>2012</u>
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Assets

Current

Cash and cash equivalents	\$ 508,291	\$ 104,220
Investments (Note 2)	12,729,101	6,273,980
Accounts receivable (Note 3)	10,378	14,778
Prepaid expenses	1,244	1,244
	<u>\$ 13,249,014</u>	<u>\$ 6,394,222</u>

Liabilities and Net Assets

Current

Accounts payable (Note 4)	<u>\$ 11,908</u>	<u>\$ 17,406</u>
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Fund balances

Externally restricted (Note 5)		
Endowments	11,420,264	5,680,527
Donor restricted	1,443,988	577,471
Operating	372,854	118,818
	<u>13,237,106</u>	<u>6,376,816</u>
	<u>\$ 13,249,014</u>	<u>\$ 6,394,222</u>

Approved on behalf of the Board:

Director

Director

Community Foundation Grey Bruce
Statement of Operations and Changes in Fund Balances

For the year ended December 31

	Operating Fund		Restricted Fund		Endowment Fund		Total	
	2013	2012	2013	2012	2013	2012	2013	2012
Revenues								
Trillium grant	\$ 15,778	\$ 5,952	\$ 157,613	\$ 167,770	\$ 5,718,794	\$ 149,450	\$ 5,892,185	\$ 5,952
Donations	291,678	95,620	1,174,092	393,327	-	-	1,465,770	412,840
Investment income (Note 6)								540,202
	307,456	248,447	1,331,705	561,097	5,718,794	149,450	7,357,955	958,994
Expenses								
Administrative expenses (Schedule 1)	166,382	148,359	-	-	-	-	166,382	148,359
Insurance premium	-	-	6,000	6,000	-	-	6,000	6,000
Trillium expenses	-	6,747	-	-	-	-	-	6,747
Grants (Note 8)	-	16,000	325,283	105,201	-	-	325,283	121,201
	166,382	171,106	331,283	111,201	-	-	497,665	282,307
Excess of revenues over expenses for the year								
	141,074	77,341	1,000,422	449,896	5,718,794	149,450	6,860,290	676,687
Fund balances, beginning of year	118,818	69,508	577,471	113,539	5,680,527	5,517,082	6,376,816	5,700,129
Interfund transfers (Note 9)	112,962	(28,031)	(133,905)	14,036	20,943	13,995	-	-
Fund balances, end of year	\$ 372,854	\$ 118,818	\$ 1,443,988	\$ 577,471	\$ 11,420,264	\$ 5,680,527	\$ 13,237,106	\$ 6,376,816

Community Foundation Grey Bruce
Statement of Cash Flows

<u>For the year ended December 31</u>	<u>2013</u>	<u>2012</u>
Cash flows from (used in)		
Operating activities		
Excess of revenue over expenses for the year	\$ 6,860,290	\$ 676,687
Items not involving cash		
Change in unrealized gain on investments	(1,029,809)	(348,892)
Donation of securities	<u>(5,604,104)</u>	<u>(206,456)</u>
	226,377	121,339
Changes in non-cash working capital balances		
Accounts receivable	4,400	(959)
Prepaid expenses	-	627
Accounts payable	(5,498)	7,030
Deferred revenue	<u>-</u>	<u>(5,952)</u>
	225,279	122,085
Investing activities		
Increase (decrease) in investments	<u>178,792</u>	<u>(140,244)</u>
Increase (decrease) in cash during the year	404,071	(18,159)
Cash position, beginning of the year	104,220	122,379
Cash position, end of the year	\$ 508,291	\$ 104,220

Community Foundation Grey Bruce

Notes to Financial Statements

December 31, 2013

1. Summary of Significant Accounting Policies

Nature and Purpose of Organization

Community Foundation Grey Bruce is incorporated without share capital by letters patent under the laws of the Canada Corporations Act. The Community Foundation Grey Bruce is involved in raising and disbursing funds to not-for-profit organizations, charities, and educational and cultural organizations in Grey and Bruce Counties.

The Community Foundation Grey Bruce is a registered charity and, as such, is exempt from income tax and may issue income tax receipts to donors.

Basis of Accounting

The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.

These financial statements were prepared using the accrual basis of accounting. The accrual basis recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

Fund Accounting

The Community Foundation Grey Bruce follows the restricted fund method of accounting for contributions.

The Operating Fund reports resources available for the Foundation's program delivery and administrative activities. The use of these funds is at the discretion of the Foundation's Board of Directors.

The Restricted Fund reports resources available for grant making purposes specified by the donor or endowment funder.

The Endowment Fund reports resources contributed for endowment that are not to be expended by the Foundation.

Community Foundation Grey Bruce

Notes to Financial Statements

December 31, 2013

1. Summary of Significant Accounting Policies - (continued)

Revenue Recognition

Unrestricted contributions are recognized as revenue of the Operating Fund in the year received or receivable if the amount can be reasonably estimated and collection is reasonably assured. Grant revenue is recorded in the period in which the related eligible expenses are incurred. Where a portion of a grant relates to a future period, it is deferred and recognized in a subsequent period.

Restricted contributions are recognized as revenue of the appropriate restricted fund when received.

Contributions for endowment are recognized as revenue in the Endowment Fund when received.

Investment income includes dividends, interest, realized gains (losses) and the net change in unrealized gains (losses) for the year, less investment counsel fees.

Investment income earned on resources of the Endowment Fund is reported in the Operating or Restricted Fund depending on the nature of any restrictions imposed by the contributors of the endowment. An allocation of Interest, determined annually by the Board of Director, is reported as an interfund transfer to the Endowment Fund to preserve the purchasing power of the capital.

Investment income earned on restricted funds is reported as revenue of the appropriate restricted fund and unrestricted investment income is recognized in operating fund when earned.

Financial instruments

Financial instruments are recorded at fair value when acquired or issued.

In subsequent periods, equities traded in an active market are reported at fair value, with any unrealized gains and losses reported in operations. In addition, all bonds and guaranteed investment certificates have been designated to be in the fair value category, with gains and losses reported in operations. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each balance sheet date.

Community Foundation Grey Bruce

Notes to Financial Statements

December 31, 2013

1. Summary of Significant Accounting Policies - (continued)

Financial Instruments	All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired.
Contributed Materials and Services	Volunteers contribute a substantial number of hours each year to assist the Foundation in carrying out its activities. Due to the difficulty in determining fair value, contributed goods and services are not recognized in the financial statements.
Foreign Currency Translation	At the transaction date, investments and investment income is translated into Canadian dollars by the use of the exchange rate in effect at that date. At the year end date, investments are translated into Canadian dollars by using the exchange rate in effect at that date. The resulting foreign exchange gains and losses are included in income in the current year.

2. Investments

	2013		2012	
Notes	\$ 1,087,000	8 %	\$ 326,694	5 %
Fixed Income				
Canadian	2,906,221	22 %	1,949,392	31 %
Foreign	55,545	- %	123,724	2 %
Equities				
Canadian	5,566,059	42 %	1,598,575	25 %
Foreign	1,668,528	13 %	1,217,521	19 %
International Pooled Funds	1,445,748	11 %	1,058,074	17 %
	<hr/>		<hr/>	
Cash Equivalents	12,729,101	97 %	6,273,980	99 %
Canadian	269,845	2 %	69,276	1 %
Foreign	128,612	1 %	7,899	- %
	<hr/>		<hr/>	
	\$ 13,127,558	100 %	\$ 6,351,155	100 %

Community Foundation Grey Bruce

Notes to Financial Statements

December 31, 2013

2. Investments - (continued)

Cash equivalents include \$192,293 in Canadian and \$78,053 in foreign money market units and \$19,071 in Canadian and \$47,862 in US in high interest savings accounts held in portfolios managed by professional investment managers.

Investments are held for safekeeping at authorized depositories, such as the Canadian Depository for Securities. Investments are made in accordance with the Foundation's investment policy as approved by the Board. The primary objective in investing the assets of the Community Foundation Grey Bruce is income generation through fixed income and dividends and the preservation and enhancement of the value of the capital through prudent diversification of high quality investments, currencies and asset classes.

The Foundation's investments are exposed to the following risks;

Market Risk

Market Risk is the risk that the value of the investments will fluctuate as a result of changes in market price. The Foundation is exposed to market risk on its investments in equities and pooled investments. The investments of the Foundation are subject to normal market fluctuations and to the risk inherent in investment in capital markets.

Interest Rate Risk

Interest Rate Risk is the risk that the value of the investments will fluctuate as a result of changes in market interest rates. Interest rate risk arises when the Foundation invests in interest-bearing financial instruments, and therefore the Foundation is exposed to interest rate risk on its notes and bonds.

Currency Risk

Currency Risk is the risk that the value of the investments will fluctuate as a result of fluctuations in foreign exchange rates. The Foundation is exposed to currency risk on its foreign equities, pooled funds and cash as they are converted into Canadian dollars at the rate of exchange prevailing on December 31st to determine fair value.

The objective of the Foundation's investment policy is to control these risks with a balanced approach, with a diversified mix of equities and fixed income securities and cash. The Foundation's investments are measured against a benchmark consisting of relative weightings of S&P/TSX Composite Index, S&P 500 Index, Morgan Stanley EAFE Index, Morgan Stanley World Index and Dex Universe Bond Index.

Community Foundation Grey Bruce

Notes to Financial Statements

December 31, 2013

3. Accounts Receivable

There were no impairment allowances included in accounts receivable. The Foundation is exposed to credit risk arising from its accounts receivable.

4. Accounts Payable

Included in accounts payable is \$356 (2012 - \$651) in government remittances payable. The Foundation is exposed to liquidity risk arising from its accounts payable.

5. Externally Restricted Net Assets

	2013	2012
Endowments		
Unrestricted Funds	\$ 264,593	\$ 260,352
Designated Funds	1,717,574	1,648,270
Field of Interest	459,943	460,664
Designated - Agency Fund	649,946	575,940
Donor Advised	6,824,604	1,208,522
Designated - Foundation Operations	<u>1,503,604</u>	<u>1,526,779</u>
	<u>\$ 11,420,264</u>	<u>\$ 5,680,527</u>
Donor Restricted Undistributed Fund Balance		
Endowment fund earnings available for granting	\$ 1,368,078	\$ 512,353
Flow Through Funds		
Owen Sound Physicians Recruitment	10,235	9,563
Community Waterfront	16,965	-
Bruce Resource Stewardship Network	-	-
Wes for Youth	48,710	4,995
Vickers	<u>-</u>	<u>50,560</u>
	<u>\$ 1,443,988</u>	<u>\$ 577,471</u>

Community Foundation Grey Bruce Notes to Financial Statements

December 31, 2013

6. Investment Income

Investment income net of investment counsel fees is reported as follows:

	2013	2012
Dividends and interest	\$ 325,019	\$ 187,366
Realized gain	167,637	38,406
Change in unrealized gain	1,029,809	348,892
Investment council fees	<u>(56,695)</u>	<u>(34,462)</u>
 Total investment income on endowment resources recognized as revenue in the year	 <u>\$ 1,465,770</u>	 <u>\$ 540,202</u>

Net investment Income earned on endowment funds is reported as follows:

Operating	\$ 291,678	\$ 146,875
Restricted	<u>1,174,092</u>	<u>393,327</u>
 Total investment income on endowment resources recognized as revenue in the year	 <u>\$ 1,465,770</u>	 <u>\$ 540,202</u>

7. Matched Funding

The Foundation has initialized a matching program utilizing up to \$600,000 of the funds received from the Betty McKay Estate. This program effective October 1, 2013 is designed as follows:

- (a) All matching by the Foundation is on a \$1 per \$2 donated.
- (b) There is a minimum of \$5,000 and a maximum of \$10,000 to be matched for all other existing and new funds participating in the program.
- (c) All matched funds must remain with the Foundation if the Endowed fund is ever dissolved.
- (d) Annual investment income will be reinvested into the matched fund until endowed capital of the combined funds reaches \$25,000.

The Betty McKay Estate provided \$38,760 in matching funds in 2013 (2012 - \$12,451).

Community Foundation Grey Bruce Notes to Financial Statements

December 31, 2013

8. Grants

	2013	2012
Related to endowments	\$ 181,461	\$ 58,597
Related to flow through funds	143,822	46,604
Related to operating funds	-	16,000
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	<u>\$ 325,283</u>	<u>\$ 121,201</u>

9. Interfund Transfers

An annual administration fee of 1.5% of the market value of the endowments and 1.5% of receipts for flow through funds is transferred to the Operating Fund from the Restricted Funds. In 2013 this resulted in a transfer of \$120,565 (2012 - \$63,919).

In 2013, \$716 (2012 - \$4,040) was transferred from a Restricted Flow Through Fund to the Operating Fund to be utilized to assist with the payment of grants.

In order to pay various grants and expenses related to endowments, \$8,406 (2012 - \$11,005) was transferred from Endowment Fund to Restricted Fund.

A transfer of \$234 (2012 - \$70,990) was made from the Operating Fund to the Restricted Fund to assist with the payment of grants from various funds. In addition a transfer from the Operating Fund of \$NIL (2012 - \$25,000) was made to endowment funds.

Interfund transfers include an amount determined by the Board of Directors to reflect the real change in the value of the permanent capital of the Foundation. The Foundation's Board of Directors maintains a capital preservation policy, the aim of which is to provide as much financial support to the community as possible without jeopardizing the long-term purchasing power of the endowed funds. The amount transferred to the endowment fund in 2013 was \$29,350. The operating endowments transferred \$8,085 and restricted endowments transferred \$21,264.

10. Interest in Life Insurance Policies

The Community Foundation Grey Bruce is the assignee and owner of a life insurance policy totalling approximately \$185,000. No value related to this policy has been included in these financial statements.

Community Foundation Grey Bruce

Notes to Financial Statements

December 31, 2013

11. Charitable Remainder Trust

The Community Foundation Grey Bruce is a residual capital beneficiary of the Jessie Calder Charitable Remainder Trust. Upon the death of the last income beneficiary, the Foundation will receive 2/3 of the capital that remains in the trust. No value related to this trust has been included in these financial statements.

12. Beneficiary of an Estate

The Foundation is the beneficiary of the Estate of Eva Leflar. Amounts received related to this estate have been included in these financial statements as endowment income. The amount yet to be received is the residual of the estate after all other payments required in the will are executed.

Community Foundation Grey Bruce
Schedule 1 - Administrative Expenses

<u>For the year ended December 31</u>	<u>2013</u>	<u>2012</u>
Administrative Expenses		
Annual meeting	\$ 2,710	\$ 2,577
Bank charges	63	164
Conferences, training and workshops	4,073	1,029
Environmental web site	686	-
Insurance	1,837	1,837
Meetings	3,363	2,727
Membership dues and subscriptions	1,659	1,540
Miscellaneous	745	560
Office expenses	6,640	3,440
Promotional material and events	16,163	17,439
Professional fees	5,734	5,157
Rent	14,967	14,344
Salaries and benefits	102,537	92,913
Telephone and internet	1,584	2,493
True sport	533	283
Travel	3,088	1,856
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The Foundation's operating expenses involves asset development and activities related to grant making, leadership and philanthropic services. These activities are not necessarily related to the donations received in any one year and the asset development methodology used by the Foundation creates normal gift delays with may result in costs preceding the receipt of the gifts by several years. The ratio of total operating expenses to average total assets has been used to evaluate operating costs.

Total assets, beginning of the year	\$ 6,394,222	\$ 5,716,457
Total assets, end of the year	\$ 13,249,014	\$ 6,394,222
Average total assets	\$ 9,821,618	\$ 6,055,340
Administrative expenses	\$ 166,382	\$ 148,359
Administrative expenses as a percentage of total assets	1.69 %	2.45 %